

The first step in the Northfield Bank grant application process is to submit a Preliminary Proposal Summary. The Preliminary Proposal Summary, a shortened version of our Full Grant Application Package, will help us determine which proposals best fit our funding priorities.

Based on this Preliminary Proposal Summary, organizations may be invited to submit a formal Grant Application Package. **At present time, the Northfield Bank Foundation is limiting its funding to organizations exempt from taxes under IRC section 501(c)(3).**

Date of application: \_\_\_\_\_

## ORGANIZATION INFORMATION

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Is your organization exempt from taxes under IRC section 501(c)(3):

Yes       No *(If no, please attach a letter of explanation.)*

Organization: \_\_\_\_\_

Address of organization: \_\_\_\_\_

\_\_\_\_\_

Telephone/Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Web Site: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Federal Tax ID #: \_\_\_\_\_

**Geographic Area Served:** \_\_\_\_\_

**Brief History of Organization:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Organization's Mission Statement:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FINANCIAL INFORMATION**

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**Organizational Annual Operating Budget (\$):** \_\_\_\_\_

**Organizational Net Assets At  
End of Last Fiscal Year (\$):** \_\_\_\_\_

**Organization's Revenue & Expenses for each of the last 3 years as stated on Form 990:**

|                           |                            |
|---------------------------|----------------------------|
| <b>2009 Revenue</b> _____ | <b>2009 Expenses</b> _____ |
| <b>2008 Revenue</b> _____ | <b>2008 Expenses</b> _____ |
| <b>2007 Revenue</b> _____ | <b>2007 Expenses</b> _____ |

**Attach a listing of your Board of Directors with their affiliations. Also list your Board of Directors annual giving to your organization.**

**List the 3 highest Paid Employees and their Titles:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the 3 most significant Donors and Totals for each of the last 3 years:

2009 \_\_\_\_\_

2008 \_\_\_\_\_

2007 \_\_\_\_\_

**PROGRAM INFORMATION**

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Name of Program: \_\_\_\_\_

Description of Program: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Primary Need Addressed by Program: \_\_\_\_\_  
\_\_\_\_\_

Project Start Date: \_\_\_\_\_

Funding Requested (\$): \_\_\_\_\_

Total Project Budget (\$): \_\_\_\_\_

Other Sources of Committed Funding  
and Funding Amounts: \_\_\_\_\_  
\_\_\_\_\_

**Please submit a copy of your 501(c)(3) form along with this application.**

Submit via regular mail to: **Northfield Bank Foundation**, 1731 Victory Boulevard, Staten Island, NY 10314